

SELECT BOARD
JOE CONNELL, CHAIRMAN
AMANDA BRACY
KATELYN DAMON



TOWN CLERK / TREASURER
DENISE Mc CORMICK

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes
May 7, 2024
Cranberry Isles Town Office

Attendance:

Amanda Bracy, Select Board
Joe Connell, Select Board
Katelyn Damon, Select Board
Denise McCormick, Town Clerk
James Fortune, Admin. Asst.
Ben Sumner, Deputy Town Clerk
Sharon Morrell, PSC
Joy Sprague
Hannah Folsom

Phil Whitney
Audrey Noether
Helen Bertles
William Ferriera
Jeff Pease (by video)
Kate Fernald
Joe Flores
Jonathan Wood (by video)
Carl Brooks (by video)

I. Call to Order: 8:59am by Chairman Joe Connell

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

Warrant #67	\$ 51,414.44
Warrant #68	\$ 7,904.39
Warrant #69	\$ 941,699.01
Total:	\$1,000,987.84

Katelyn Damon asks about the GCI Town Dock electricity bill being significantly larger than the LCI Town Dock bill. General discussion. Amanda Bracy will check the heater functioning at the GCI Town Dock.

All warrants were signed by the Select Board.

III. Review/Approval of Meeting Minutes: April 2, 2024 and April 18, 2024

Select Board agrees, without dissent, to amend the April 2, 2024 meeting minutes to include a more specific description of the construction style for the Islesford Main Float. The Meeting Minutes for April 2, 2024 are approved as amended, without dissent.

April 18, 2024 Minutes not presented.

IV. New Business

A. Request to use Town Field (May 25-27, 2024)

James Fortune presents email for request to use the Town Field. Katelyn Damon moves to approve the request. Amanda Bracy seconds the motion. Motion Approved 3-0.

B. Ferry Service

Select Board agrees, without dissent, to table discussion until later in the meeting.

C. Town Office Solar Update

James Fortune reports that a change order, as approved by the Select Board in April, has been submitted to the contractor.

General discussion of the Island Institute solar program. James Fortune advises that the Town has made no commitments to any proposed or ongoing grant projects prepared by other groups.

D. Approval for Additional Broadband/Fiber Repairs

James Fortune presents estimate (\$4,700) from Axiom for Broadband infrastructure repairs not previously identified and included in the April 2024 estimate. General discussion of long-term solutions to improve Broadband infrastructure resilience. Joe Connell will discuss reformation of the Broadband

Committee with Malcolm Fernald as a possible way to address long-term management of Broadband.

Phil Whitney requests reconsideration of burying utilities as part of a long-term solution.

Joe Connell reports the USDA grant funds have been received by the Town (\$871,724). Denise McCormick explains that the balance of the line of credit will need to be paid off, or a new loan taken, pending approval at the 2025 Town Meeting.

E. TCI Comp. Plan/Growth Management Plan

Joe Connell recommends that public forums to discuss the Comprehensive Plan/Growth Management Plan be delayed until July or August and proposes, without objection, that a committee be formed to prepare for the public forums. James Fortune recommends the Hancock County Planning Commission be contacted for services it could provide to the Town. Phil Whitney encourages the full Select Board attend any public workshop or forum that is scheduled.

F. Planning Board Appointment

Denise McCormick reports Sam Flavin has agreed to continue as a member of the Planning Board. Katelyn Damon moves to approve the appointment of Sam Flavin to the Planning Board. Joe Connell seconds the motion. Motion approved 3-0.

G. Approval for IDR Liquor License

Denise McCormick presents a renewal application from the Islesford Dock Restaurant for its Liquor License. There are no changes from last year's application. Select Board reviews and approves license, without dissent.

H. 2024 Work Plan

James Fortune reports that the Sutton Island Town Dock waiting shed is back in place and electrical repairs will be commencing soon. Prock Marine is scheduled to install the temporary dock around May 13. James Fortune recommends lease of

a dumpster to collect the debris around the Sutton Town Dock. General discussion of derelict boat debris that is not being addressed by the boat owner. Select Board agrees, without dissent, to task James Fortune to arrange for a dumpster for the Town Dock debris and to consult with neighboring towns about policies for disposing derelict boats.

B. Ferry Service (continued)

Joe Flores of Beal & Bunker, Inc is present today to discuss the status of the business going into the summer season. He advises that operations will continue normally. General discussion of commuter boat. Joe Flores advises that they do not have staffing available to run the commuter into Manset and that service to Manset is not a condition of the current contract. General discussion of freight policies.

VI. Audience Communication (taken out of order)

Jonathan Wood asks about status of Sutton Island Broadband repairs. James Fortune reports that repairs can be commenced once Prock Marine and Whitney's Electric have completed repairs at the Town Dock.

H. 2024 Work Plan (continued)

James Fortune reports the Town is awaiting a Permit by Rule from the Maine DEP to commence repairs at the Maypole.

James Fortune reports that float installations and street sweeping are scheduled.

V. Other Business

Joe Connell reports on a request for No Wake buoys for the Islesford Harbor. The estimated cost is \$2,100. Joe Connell moves to approve the estimate. Amanda Bracy seconds the motion. Motion approved 3-0. Denise McCormick reports funding can be used from Ramp Fees revenue.

VI. Audience Communication (continued)

Carl Brooks comments that marine law allows for washup debris to become property of the upper tidal zone landowner.

V. Other Business (continued)

Sharon Morrell comments about extensive tree blowdowns along a portion of Cranberry Road and the potential fire risk. General discussion.

Sharon Morrell reports on a proposal for an ambulance boat to serve Maine's outer islands. Consensus of the Board is that the proposal would provide a very limited benefit to the Town; however, the Board agrees, without dissent, to draft a letter of support for outer island communities who might benefit.

Katelyn Damon proposes, without dissent, a public notice be advertised to hire an Animal Control Officer for the Town.

Katelyn Damon proposes the hiring of a Deputy Public Service Coordinator or the reallocation of funds to stipends for individuals who assist the Public Service Coordinator in completing various tasks. Chairman Joe Connell tasks James Fortune to make further discussion an agenda item for the June regular meeting.

VI. Audience Communication (continued)

Phil Whitney asks about the Mansell Lane parking lot project. James Fortune reports that the project will be put out to bid for completion for the 2025 parking season.

James Fortune reports the third GCI float has been completed and will be installed for the season along with the finger floats.

Hannah Folsom asks about replacement of winter float on GCI. Amanda Bracy reports that the now shortened summer ramp could be used year-round. The former winter ramp was damaged and would have to be replaced otherwise.

Hannah Folsom asks about repairs to Hadlock Park. James Fortune reports that Goodwin's will make repairs to Hadlock Park when the Maypole repair project takes place.

Katelyn Damon recommends review of the GCI winter float to be added to the Work Plan and the Harbor Committee be consulted for a recommendation.

VII. Executive Session: Personnel Matter, 1 M.R.S.A §405(6)(A)

Chairman Joe Connell moves, without objection, to go into Executive Session at 10:48A.M. for a Personnel Matter.

Chairman Joe Connell moves, without objection, to return from Executive Session at 11:09A.M.

VIII. Adjournment

Meeting adjourned, without dissent, at 11:09am