

SELECT BOARD
JOE CONNELL, CHAIRMAN
AMANDA BRACY
KATELYN DAMON



TOWN CLERK / TREASURER
DENISE Mc CORMICK

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes
April 2, 2024
Cranberry House

Attendance:

Amanda Bracy, Select Board
Joe Connell, Select Board
Katelyn Damon, Select Board
Denise McCormick, Town Clerk
James Fortune, Admin. Asst.
Ben Sumner, Deputy Town Clerk
Sharon Morrell, PSC

Dennis Dever, CEO & LPI (video)
Joanne Thormann (video)
Michael Zboray (video)
Nanette Hadlock (by video)
Jonathan Wood (by video)
Carl Brooks (by video)

I. Call to Order: 8:45am by Chairman Joe Connell

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

Warrant #62	\$ 96,875.75
Warrant #63	\$ 57,770.63 (school)
Warrant #64	\$ 7,671.30
<u>Total:</u>	<u>\$ 162,317.68</u>

All warrants were signed by the Select Board.

III. Review/Approval of Meeting Minutes: January 17, January 31, February 6, February 20, and March 16, 2024

Select Board agrees, without dissent, to amend the March 16, 2024 meeting minutes to include Sharon Morrell's attendance, a correction to the vote tally for Board Chair, and figures for the estimates presented. Katelyn Damon moves to approve meeting minutes for January 17, January 31, February 6, and February 20, 2024 as written. Amanda Bracy seconds the motion. Motion approved 3-0.

IV. New Business

A. Annual Appointments

Denise McCormick presents the following annual appointments for review: Local Health Officer, LCI Harbormaster, GCI & Sutton Harbormaster, Board of Appeals, and Harbor Committee. Select Board reviews and approves appointments, without dissent. General discussion of training requirements for Harbormasters. Joe Connell proposes, without dissent, to contact candidate for Animal Control Officer about continuing education requirements. Discussion of vacancies on Harbor Committee and Planning Board. Amanda Bracy proposes, without dissent, openings being posted on the Town website. Denise McCormick will review Harbor Ordinance and state legislation to determine if Select Board members can serve on the Harbor Committee.

E. Annual/Seasonal Employment Contracts (taken out of order)

Select Board reviews and signs contracts for maintenance of Town restrooms. Consensus of the Board is to review contract amounts as part of workplan for the next budget.

Amada Bracy proposes, without dissent, amendment to the Sutton Island Solid Waste removal contract that specifies construction debris is not included. James Fortune will present an amended contract for review at the regular May meeting.

Select Board reviews and signs Manset Dockmaster contract, without dissent. Consensus of the Board is to consider changes for next year as part of the workplan.

B. Town Meeting Review

General discussion. Denise McCormick reports that a Special Town Meeting will need to be held to elect a member of the School Committee to complete an unexpired term. The previous appointment was only valid through the Annual Town Meeting. Select Board agrees, without dissent, to prepare a Warrant and hold a Special Town Meeting on May 7, 2024.

James Fortune reports that a temporary Town Dock for Sutton Island will be installed during the first week of May. Construction of a permanent dock is expected to be completed by the late fall. Axiom will be commencing Broadband repairs to return service to Sutton Island as soon as a temporary dock is installed and electrical service returned to the equipment shed.

Amanda Bracy reports that lights are not functioning on the GCI dock beyond the inner steps. James Fortune will follow up with Whitney's Electric.

Katelyn Damon asks about status of replacement float for Islesford. James Fortune reports that Chalmers has agreed to build new float. Katelyn Damon recommends the new float be built to match the height level and construction style (including skids) of the existing float. Amanda Bracy recommends back plates be installed on the cleats for all new floats.

C. 2024 Work Plan

James Fortune will submit a revised Work Plan for review at the regular May meeting. Katelyn Damon proposes, without objection, to contract with Goodwin's to complete street sweeping this spring. Select Board directs James Fortune to explore alternate uses or disposal for the sweeper that attaches to the Town tractor.

Joe Connell asks about status of erosion repairs near the Maypole. James Fortune reports that the survey has not yet been completed. Joe Connell proposes, without objection, consultation with the Town Attorney before any further remediation once the survey is completed.

D. Parking Committee Appointments

Select Board approves, without dissent, a Parking Committee comprised of James Fortune, Serena Spurling, and Amanda Bracy. General discussion of whether continued issuance of NEH parking stickers is necessary. No action taken.

F. Summer Commuter Ferry

Amanda Bracy reports that Beal & Bunker still intends to honor the summer commuter contract that commences on May 1. General discussion. Select Board agrees, without dissent, to invite representatives of Beal & Bunker to attend an Executive Session of a future Select Board meeting to discuss how operations going forward might affect the Town.

G. Town Office Solar

James Fortune reports on potential revisions to the plan to provide electricity and backup power to the Town Office via a solar array. Versant has declined to accept excess power from a municipal solar array. Further, the amount of battery capacity that is available within the Town's budget will not keep the Town Office energized during a power outage. General discussion. Consensus of the Board is to move forward in view of the previous Town Meeting vote and determine plan options that allow for more battery power and/or a portable generator.

H. TCI Comp. Plan

General discussion of Comprehensive Plan update and reformation of a Municipal Advisory Commission (MAC). Denise McCormick advises that a Town Meeting Warrant article would be necessary to reform the MAC. However, the Select Board has the authority to form a Comprehensive Plan Committee. Joe Connell proposes, without dissent, that Comprehensive Plan public forums be held on GCI and Islesford during June to solicit comment and discussion.

V. Other Business

Joe Connell reports that Patrick Allen is available to plow and sand roads as needed on GCI during Blair Colby's absence. Select Board agrees, without

dissent, to pay extra costs of any snow removal during the remainder of this season from Select Board contingency funds.

VI. Audience Communication

Phil Whitney asks about the status of junk car removal now that agreement with B.C.M. has ended. General discussion.

Carl Brooks reminds the Board of the Growth Management Plan he submitted to the Board previously and comments on plans for review of the Town's Comprehensive Plan. He offers to volunteer for any Comprehensive Plan Committee that might be formed and is willing to serve as Chairman.

Phil Whitney recommends widespread public notice of the Comprehensive Plan review and comment forums.

Phil Whitney compliments the Town Report and asks that reports be required from all compensated Town officials. He also asks about the GCI float extension. Joe Connell reports that it should be installed by early in the upcoming season.

V. Other Business (continued)

James Fortune reports that the public bathrooms at the Islesford Dock Restaurant will be unavailable until late June. The rental of four portable toilets is estimated at \$2,400 per month. The Blue Duck is another option for public restrooms, but will not be available until the end of May. Consensus of the Board is to reserve two portable toilets for possible use if needed.

Chairman Joe Connell reports that he meets weekly with James Fortune to address any ongoing issues between meetings and recommends any public business facebook posts be routed through Jim. He also advises that all Town related email traffic should be copied to Denise. Media requests should be forwarded to Jim, who will coordinate a response with the Chair.

VII. Executive Session: Personnel Matter, 1 M.R.S.A §405(6)(A)

None.

VIII. Adjournment

Meeting adjourned, without dissent, at 11:10am