

0469

Annual Report



1988

Islesford Historical Society
Little Cranberry Island
Islesford, ME 04646

Notice to Taxpayers
IMPORTANT!

ALL TAXPAYERS SHOULD READ THE FOLLOWING
REQUIREMENTS AND COMPLY WITH THEM

Maine Revised Statutes Annotated, Title 36, Section 706

Before making an assessment, the assessor shall give reasonable notice in writing to all persons liable to taxation in the municipality to furnish to the assessors true and perfect lists of their estates, not bylaw exempt from taxation, of which they were possessed on the first day of April of the same year.

The notice to owners may be by mail directed to the last known address of the taxpayer or by any other method that provides reasonable notice to the taxpayer.

If notice is given by mail and the taxpayer does not furnish such list, he is thereby barred of his right to make application to the assessors for any abatement of his taxes, unless he furnishes such list with his application and satisfies them that he was unable to furnish it at the time appointed.

The assessors may require the person furnishing the list to make oath to its truth, which oath any of them may administer, and may require him to answer in writing all proper inquiries as to the nature, situation and value of this property liable to be taxed in the State; and a refusal or neglect to answer such inquiries and subscribe the same bars an appeal but such list and answers shall not be conclusive upon the assessors.

Veterans and others entitled to Tax exemptions shall file application and documentary proof of entitlement on or before April 1.

Except as exempted by law:

- a. Real estate in Cranberry Isles is taxable in Cranberry Isles.
- b. Personal property in Maine owned by a resident of Cranberry Isles is taxable in Cranberry Isles.
- c. Personal property kept in Cranberry Isles and owned by a non-resident of Maine is taxable in Cranberry Isles.



ANNUAL REPORT
OF
MUNICIPAL OFFICERS
OF
Cranberry Isles, Maine

FOR THE YEAR ENDING
DECEMBER 31, 1988
Also
SCHOOL REPORT
And
AUDIT

The Town Seal shown above was designed by Harry Spurling and first used on the annual report for 1938. Thank you, Harry.

Printed by Island Wide Printing

ORDINANCES and REGULATIONS
(Condensed)

OPEN FIRE ORDINANCE

Anyone having an open fire, except in an indoor fireplace, shall have a permit in writing from a fire chief or fire warden of the Town of Cranberry Isles.

CAMPING ORDINANCE

Anyone camping on the land of others shall have a written permit from the owner of the land.

DOCKING ORDINANCE

Companionways and the heads of floats shall be kept clear except to load or unload cargo or passengers. Elsewhere, a boat shall not be tied up and unattended at a float or dock for more than four hours, except as beached for repairs.

Traps, materials, packages and other objects shall not be left upon a float for more than one hour. The same shall not be left upon a dock, or within the building on a dock, for more than 72 hours.

Constables and Harbor Masters may enforce this ordinance.

MOTORIZED VEHICLES ON PUBLIC PROPERTY

The operation of motorized vehicles on publicly owned property outside the right of way of Town roads is prohibited. Exemptions are provided for authorized use, for access to public facilities and for the fire, police or personal injury emergencies.

PARKING ON PUBLIC LANDS

The parking of a motorized vehicle in a public place or on publicly owned land, outside the right of way of town roads, for more than fourteen (14) consecutive days during which the motorized vehicle so parked is not removed from the public place or publicly owned land for use elsewhere is prohibited. Utility companies and providers of routine services having their base of operation outside the Town limits are exempted.

The parking of a motorized vehicle in the town road right of way for more than twelve (12) consecutive hours is prohibited.

LAND USE

For land use ordinances and regulations (Shorelands, Flood Hazard, Subdivision, Site Plan Review) consult the Cranberry Isles Planning Board.

TOWN OFFICERS AND OFFICIALS
1988

Selectmen & Overseers of the Poor (Fair Hearing Authority)
Carl Strandberg (1990) Maurice Phillips (1991)
Theodore Spurling Jr. (1989)

Town Clerk - Registrar of Voters Irene Bartlett
Treasurer - Tax Collector Frances Bartlett

Assessor
Gary A. Blanchette

School Committee
Gary Allen (1990) Cynthia A. Thomas (1989)
Carol Jones (1991)

Superintendent of Schools
Richard E. McFalls

Constables Francis Stanley
Carl Strandberg
Dog Control Officer Francis Stanley

Harbor Master Wesley Bracy Jr. (Great Cranberry)
Edgar Blank (Islesford)
Code Enforcement Officer Francis Stanley
John Brushwein

Health Officer Warren Fernald
Plumbing Inspector John A. Korth (Corea)

General Assistance Administrator Irene Bartlett
Road Commissioner Maurice Phillips

Auditors
Sawyer & Sawyer

Planning Board
Elizabeth Bright (1989) Jeri Spurling (1990)
Louise Strandberg (1991) Erica Merrill (1992)
Irene Bartlett (1993)

Board of Appeals
Carol Jones (1989) Anna Fernald (1992)
Bruce Fernald (1993) Norman Sanborn (1991)
M. Charles Liebow (1990)

State Senator, District 12

Thomas R. Perkins

Home: Main Street, Blue Hill, Me. 04614 Phone 374-5321

Senate: Senate Chamber, Augusta, Me. 04333

Phone 289-1505 or (free) 1-800-423-6900 (sessions only)

State Representative, District 43

John H. Carroll

Home: P.O. Box 1101, Southwest Harbor, Me. 04679 Phone 244-3322

State: House of Representatives, State House Station #2,

Augusta, Me. 04333

Phone 289-1400 (voice) 289-4469 (TDD)

Message Center 1-800-423-2900 (free, all year)

PLANNING BOARD 1988

The Planning Board issued five building permits on Great Cranberry and four on Islesford in 1988.

Because of the Growth Management Legislation enacted in 1988 the planning board has revised the subdivision ordinance and the shoreland ordinance and is at work on the new comprehensive plan.

The comprehensive plan will reflect the way the people want their town to go in the future, therefore we hope everyone will help us in planning this document. It is for your future.

Respectfully submitted,

Elizabeth Bright, Chairman

TOWN CLERK'S REPORT FOR 1988

Number of Births recorded, four:

One at Ellsworth

One at Bangor

One at Blue Hill

One at Ellsworth

Number of Marriages recorded, two:

One at Cranberry Island

One at Tremont

Number of Deaths recorded, four:

One at Islesford

One at Bar Harbor

One at Bar Harbor

One at Islesford

Number of Dogs Licensed, twenty-one

Five Males

No Females

Seven Sp. Females

Nine Neutered Males

Number of Hunting and Fishing Licenses

Seven Hunting Licenses

Four Fishing Licenses

Eight Combination Hunting and Fishing

One Junior Hunting

One Duplicate Hunting

Twenty Duck Stamps

Respectfully submitted,

Irene M. Bartlett
Clerk of Cranberry Isles

ASSESSORS' REPORT
1988 VALUATION AND TAXES

Valuations:	
Land	\$ 10,690,600
Buildings	12,639,500
Personal Property	<u>119,500</u>
Total	\$ 23,449,600
Town appropriations	\$ 73,000.00
School appropriations	92,989.00
County tax	<u>18,719.75</u>
	\$184,708.75
Municipal revenue sharing	<u>(4,268.61)</u>
	\$180,440.14

Computation of taxes:

\$23,449,600 (value) x .008 (rate) = \$187,596.80
 \$187,596.80 (tax) - \$180,440.14 (net to be raised) = \$7,156.66 (overlay)

Supplemental tax:	\$83.20
Total tax abatements:	\$86.40

The increase in land and building values this year is attributable to subdivisions and new construction.

Any qualified resident veteran or widow and/or minor children of a veteran who has not already filed his/her veterans exemption MUST do so prior to April 1, 1989.

Significant additions, improvements, deletions and/or damage to taxable real estate and/or personal property should be brought to the Assessor's attention.

Respectfully submitted,

Garry A. Blanchette

SELECTMEN'S REPORT
A Summary of Finances

ASSETS

	Dec. 31, 1988	Dec. 31, 1987
GENERAL FUND AND SCHOOLS		
Cash	\$ 97,557.23	\$ 66,905.70
Uncollected taxes	12,729.66	8,358.02
Tax liens	none	323.00
Construction loan (wharf)	<u>none</u>	<u>24,000.00</u>
Total	\$110,287.09	\$ 99,586.72
Authorized school tax	\$ 45,750.00	\$ 42,234.00
WHARF EXTENSION FUND		
Balance	\$ none	\$ 3,793.72
HIGHWAY FUND (invested)		
Balance	\$ 28,961.42	\$ 18,531.73
CEMETERY TRUST FUNDS (seven)		
In banks	\$ 15,000.74	\$ 14,470.92

GENERAL FUND LIABILITIES

Accounts payable	\$ 3,198.70	\$ 500.00
School fund balance (cash)	57,819.69	56,205.31
Truck fund balance	3,547.00	1,705.10
State revenue sharing	465.01	460.41
Reserved for Cranberry Isles Library	2,000.00	none
Highway fund cash	2,690.63	none
Unappropriated surplus	<u>40,566.14</u>	<u>40,715.90</u>
Total	\$110,287.09	\$ 99,586.72
Deferred school tax	\$ 45,750.00	\$ 42,234.00

WHARF LOAN

Bar Harbor Banking & Trust Co.	\$ 48,300.00	\$ 62,100.00
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GENERAL FUND BALANCE
(Unappropriated Surplus)

Receipts		
Balance Jan. 1, 1988		\$ 40,715.90
Taxes levied		178,680.00
General revenue		
Interest on taxes	\$ 738.13	
Auto excise tax	11,611.21	
Boat excise tax	5,684.10	
Planning board	149.50	
Miscellaneous	<u>277.84</u>	
		\$ 18,460.88
Balance wharf expansion fund		3,235.80
Maine revenue sharing		4,268.61
Lapse, Town operations appropriation		<u>41,684.39</u>
Total receipts		\$295,045.48
Deductions		
Tax abatements	\$ 86.40	
Tax discounts	1,684.29	
County tax	18,719.75	
School tax	92,989.00	
Appropriations for Town operations	<u>142,000.00</u>	
Total deductions		\$255,479.44
Unappropriated surplus, Dec. 31, 1988		\$ 40,566.14

COST OF TOWN OPERATIONS
(Functions Budgeted)

Functions	Appropriations	Costs	Lapse
Selectmen, planning, administration	\$ 10,000.00	\$ 9,655.94	\$ 344.06
Town Clerk - Elections	2,200.00	1,853.68	346.32
Treasurer - Tax Collector	8,000.00	7,038.72	961.28
Assessors	9,000.00	4,549.42	4,450.58
Street lights	4,000.00	4,090.49	(90.49)
Police, Harbor Master, Dog Control	500.00	395.50	104.50
Health and general assistance	500.00	148.00	352.00
Human service grants	500.00	389.00	111.00
Solid waste disposal	9,000.00	8,025.19	974.81
Roads, general	4,500.00	2,287.41	2,212.59
Snow removal	15,000.00	9,156.63	5,843.37
Maple Ave. construction	18,000.00	none	18,000.00
To supplement truck rentals	3,000.00	3,000.00	none
Garages	600.00	366.63	233.37
Wharves	21,400.00	18,720.27	2,679.73
Payment on wharf loan	13,800.00	13,800.00	none
Interest payments	4,500.00	4,126.01	373.99
Medicare tax on town	200.00	88.16	111.84
Retirement obligation	1,700.00	1,660.56	39.44
Insurance, general liability and workmen's	6,500.00	6,864.00	none
364.00*			
Northeast Harbor Library	200.00	200.00	none
Islesford Library	200.00	200.00	none
Cranberry Isles Library	200.00	200.00	none
Town of Mt. Desert	1,500.00	1,500.00	none
Contingencies	7,000.00		
	<u>(364.00)*</u>	<u>2,000.00**</u>	<u>4,636.00</u>
Totals	\$142,000.00	\$100,315.61	\$ 41,684.39

*Transfer

**Reserved for Cranberry Island Library construction, a donation.

SCHOOL FUND

	Taxes	
Deferred from school year 1987-88		\$ 42,234.00
Appropriated for school year 1988-89		<u>96,505.00</u>
		\$138,731.00
Assessed 1988		\$ 92,989.00
Deferred to 1989		<u>45,750.00</u>
		\$138,739.00
	Receipts	
Balance Jan. 1, 1988		\$ 56,205.31
Taxes 1988		92,989.00
From state		2,536.82
Miscellaneous		<u>1,446.11</u>
Total receipts		\$153,177.24
	Deductions	
Payrolls		\$ 44,383.42
Vouchers		<u>50,974.21</u>
Total deductions		\$ 95,357.63
Fund Balance Dec. 31, 1988		\$ 57,819.61

HIGHWAY FUND

	Receipts	
Balance Jan. 1, 1988		\$ 18,531.73
State		9,136.87
Interest		<u>1,292.82</u>
Total in bank		\$ 28,961.42
	No Deductions	

TRUCK FUND

	Receipts	
Balance Jan. 1, 1988		\$ 1,705.10
Cash rentals		350.00
Snow removal		3,520.00
Appropriation		<u>3,000.00</u>
Total receipts		\$ 8,580.10
	Deductions	
Insurance		\$ 1,450.00
Other costs		<u>3,583.10</u>
Total deductions		\$ 5,033.10
Balance Dec. 31, 1988		\$ 3,547.00

Respectfully submitted,

Maurice Phillips, Chairman
Theodore Spurling Jr.
Carl Strandberg
Selectmen of Cranberry Isles

REPORT OF THE TREASURER

Cash Balance January 1, 1988	\$ 66,905.70
Add Cash Receipts:	
Auto Excise Taxes	11,611.21
Boat Excise Taxes '89	70.50
Boat Excise Taxes '88	4,637.10
Boat Excise Taxes '87	666.40
Boat Excise Taxes '86	170.90
Boat Excise Taxes '85	86.40
Boat Excise Taxes '84	52.80
Property Taxes '88	174,089.11
Property Taxes '87	7,094.04
Property Taxes '86	45.98
Property Taxes '85	302.60
Property Taxes '84	12.84
Discharge of Tax Lien	333.00
Interest on Taxes '88	171.33
Interest on Taxes '87	378.80
Interest on Taxes '86	18.68
Interest on Taxes '85	67.14
Interest on Taxes '84	102.18
Veterans Tax Exemption Reimbursement	42.84
Payment for Federally Owned Land	122.00
Auto Registration Refund	1,065.00
Snowmobile Registration Refund	18.00
Credit Schools	3,982.93
State Revenue Sharing	4,273.21
Dog Account	80.00
Concealed Weapon Permit	15.00
Plumbing Permits	1,048.00
Credit Planning Board	149.50
DOT Local Road Assistance	10,762.50
Use of Truck	350.00
Float Rental	50.00
Cemetery Trust Funds	180.00
Credit General Fund	3,235.80
Return Construction Loan	24,000.00
Libraries	20.00
Credit Administration	13.50
Total Cash Receipts	249,319.29
Total Cash Available	316,224.99
Selectmen's Warrants	218,667.76
Cash Balance December 31, 1988	97,557.23

Respectfully submitted,

Frances J. Bartlett, Treasurer

REPORT OF THE TAX COLLECTOR

1984 Taxes Receivable January 1, 1988	\$ 12.84	
Cash Collections		\$ 12.84
	\$ 12.84	\$ 12.84
1985 Taxes Receivable January 1, 1988	\$ 302.60	
Cash Collections		\$ 302.60
	\$ 302.60	\$ 302.60
1986 Taxes Receivable January 1, 1988	\$ 45.98	
Cash Collections		\$ 45.98
	\$ 45.98	\$ 45.98
1987 Taxes Receivable January 1, 1988	\$ 7,997.04	
Cash Collections		\$ 7,094.04
Taxes Receivable December 31, 1988		903.00
	\$ 7,997.04	\$ 7,997.04
Detail of 1987 Taxes Receivable:		
Glenn Hadlock	\$ 202.44	
Alice Lake	700.56	
	\$ 903.00	
1988 Tax Commitment	\$187,596.80	
Supplemental	82.76	
Advance Overpayment	7.00	
Abatements		\$ 86.40
Discounts		1,684.29
Cash Collections		174,089.11
Taxes Receivable December 31, 1988		11,826.76
	\$187,686.56	\$187,686.56

Detail of 1988 Taxes Receivable:	
Lynne Birlem*	\$ 272.00
Orville Blank, Jr.	240.80
Lester Bracy	11.20
Arthur Bunker	65.60
Heirs of Elisha Bunker	365.60
Robert Cummings*	857.60
Robert Cummings*	809.60
Richard Emmons & Gale Nelson	608.00
Glenn Hadlock	213.60
Simon Isaacs*	194.80
Henry Isaacs*	194.80
Lynne Israelson	212.00
Alistair Kenniel	671.20
Alice Lake	675.20
Charles Liebow*	872.00
Robert Palmer	298.40
James Parrish	1,060.00
Jeffery Porter	146.40
Reed Roberts	596.00
Barbara Rosenthal	404.80
Barbara Rosenthal	224.80
David Saltonstall	2,229.60
Mary Wellman*	195.20
Myric Wood	224.80
Myric Wood	183.20
	<u>\$ 11,827.20</u>

*Indicates payment received after close of books.

Respectfully submitted,

Frances J. Bartlett
Tax Collector

Sawyer & Sawyer
Accountants and Auditors
Camden, Maine 04843

January 30, 1989

Board of Selectmen
Town of Cranberry Isles
Cranberry Isles, Maine

Gentlemen:

We have examined the financial statements of the various funds of the Town of Cranberry Isles for the year ended December 31, 1988. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests of the accounting records and such other auditing procedures as we considered necessary in the circumstances.

The Town has not maintained a record of its general fixed assets, and accordingly a statement of general fixed assets, required by generally accepted accounting principles, is not included in the financial report.

In our opinion, the financial statements listed in the aforementioned table of contents, present fairly the financial position of the Town of Cranberry Isles at December 31, 1988, and the results of its operations for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

The accompanying supplemental information is not necessary for a fair presentation of the financial statements, but is presented per statutory requirements. The information has been subjected to the tests and other auditing procedures applied in the examination of the financial statements mentioned above and, in our opinion, is fairly stated to the financial statements presented within.

Sincerely,

Sawyer & Sawyer

By Frank W. Sawyer
Accountants and Auditors

COMMENTS

Town of Cranberry Isles
Year Ended December 31, 1988

An audit of the financial records maintained by the various officers of the Town of Cranberry Isles has been completed for the fiscal year ended December 31, 1988.

The examination included a review of cash transactions and an analysis of available funds and expenditures. The results are incorporated in the following text, exhibits and schedules pertaining to the fiscal affairs of the Town.

Net unexpended balances carried to 1989, totaled \$66,057.24.

ASSETS...The cash balance of \$97,537.83 was verified by reconciliation with the Bar Harbor Banking and Trust Company, Bar Harbor, Maine.

LIABILITIES...At the close of books December 31, 1988, the Town had accounts payable totaling \$3,198.70.

TRUST FUNDS...The trust fund principals at the close of the year amounted to \$11,500.00 and unexpended income of \$3,500.74.

SCOPE OF AUDIT...The records were checked to determine the accuracy of recording cash transactions. The system of internal control was reviewed as pertained to the handling of cash and other matters of financial concern.

Vouchers and payrolls supporting expenditures were checked in detail.

Excise tax collections were verified with the copies of the receipts retained by the Collector.

Various laws pertaining to the fiscal operation of the municipality were reviewed to determine that related financial transactions had been properly administered.

Included in this report are exhibits and schedules pertaining to the financial status of the Town. Audit procedures were followed to the extent deemed necessary to develop these statements.

It is believed that the accompanying statements and supporting information present fairly the financial position of the Town at December 31, 1988 and the results of its operation for the year then ended.

Exhibit A

Town of Cranberry Isles
Combined Balance Sheet — All Fund Types & Account Groups
Year Ended December 31, 1988

	General	Highways	Fiduciary Fund	Debt Fund
ASSETS:				
Cash	97,537.83	28,961.42	15,000.74	
Receivables:				
Taxes	12,730.20			
Amount to be Provided for Debt Retirement				48,300.00
	<u>110,268.03</u>	<u>28,961.42</u>	<u>15,000.74</u>	<u>48,300.00</u>
LIABILITIES, DEFERRED REVENUE & FUND BALANCE				
Liabilities:				
Accounts Payable	3,198.70			48,300.00
Notes Payable				
Deferred Revenue:				
State Revenue Sharing	465.01			
Fund Balance:				
Designated	66,057.24	28,961.42	11,500.00	
Undesignated	40,547.08		3,500.74	
	<u>110,268.03</u>	<u>28,961.42</u>	<u>15,000.74</u>	<u>48,300.00</u>

Exhibit D

Town of Cranberry Isles
Statement of Departmental Operations
Year Ended December 31, 1988

	Balances	Appropriations	Cash Receipts	Other Credits	Total Available	Cash Expenditures	Other Charges	BALANCES	
								Lapsed	Carried
General Government:									
Administration		10,000.00	13.50		10,013.50	9,419.49	249.95	344.06	
Town Clerk		2,200.00			2,200.00	1,853.68		346.32	
Tax Collector		8,000.00			8,000.00	7,038.72		961.28	
Assessors		9,000.00			9,000.00	4,549.42		4,450.58	
Contingency		7,000.00			7,000.00		2,364.00	4,636.00	
		<u>36,200.00</u>	<u>13.50</u>		<u>36,213.50</u>	<u>22,861.31</u>	<u>2,613.95</u>	<u>10,738.24</u>	
Public Safety:									
Public Safety	500.00				500.00	312.00	83.50	104.50	
Animal Control			80.00	83.50	163.50	163.50			
Street Lighting		4,000.00			4,000.00	4,090.49		(90.49)	
Insurance		6,500.00		364.00	6,864.00	6,864.00			
Plumbing Inspection			1,048.00		1,048.00	1,048.00			
		<u>11,000.00</u>	<u>1,128.00</u>	<u>447.50</u>	<u>12,575.50</u>	<u>12,477.99</u>	<u>83.50</u>	<u>14.01</u>	
Public Health & Welfare:									
Solid Waste Disposal		9,000.00			9,000.00	7,076.44	948.75	974.81	
Health Service Agencies		500.00			500.00	389.00		111.00	
General Welfare		500.00			500.00	148.00		352.00	
		<u>10,000.00</u>			<u>10,000.00</u>	<u>7,613.44</u>	<u>948.75</u>	<u>1,437.81</u>	
Public Transportation:									
General Roads		4,500.00			4,500.00	2,287.41		2,212.59	
Snow Removal		15,000.00			15,000.00	5,631.63	3,525.00	5,843.37	
Garages		600.00			600.00	366.63		233.37	
Trucks	1,705.10	3,000.00	350.00	3,525.00	8,580.10	5,033.10			3,547.00
Maple Ave. Construction		18,000.00			18,000.00			18,000.00	
Wharves		21,400.00			21,400.00	16,720.27	2,000.00	2,679.73	
Highway Block Grants			10,762.50		10,762.50	8,071.87			2,690.63
	<u>1,705.10</u>	<u>62,500.00</u>	<u>11,112.50</u>	<u>3,525.00</u>	<u>78,842.60</u>	<u>38,110.91</u>	<u>5,525.00</u>	<u>28,969.06</u>	<u>6,237.63</u>
Education:									
Schools	56,205.31	92,989.00	3,982.93		153,177.24	95,357.63			57,819.61
Interest & Debt:									
General Interest		4,500.00			4,500.00	4,216.01		373.99	
Municipal Debt		13,800.00			13,800.00	13,800.00			
		<u>18,300.00</u>			<u>18,300.00</u>	<u>17,926.01</u>		<u>373.99</u>	
Special Assessments:									
County Tax Overlay		18,719.75			18,719.75	18,719.75			
		7,156.66			7,156.66			7,156.66	
		<u>25,876.41</u>			<u>25,876.41</u>	<u>18,719.75</u>		<u>7,156.66</u>	
Unclassified:									
Retirement	1,700.00				1,700.00	1,660.56		39.44	
Medicare		200.00			200.00	88.16		111.84	
Libraries		600.00			2,600.00	600.00			2,000.00
Town of Mt. Desert		1,500.00		2,000.00	1,500.00	1,500.00			
Registration Funds			1,065.00		1,065.00	1,065.00			
		<u>4,000.00</u>	<u>1,065.00</u>	<u>2,000.00</u>	<u>7,065.00</u>	<u>4,913.72</u>		<u>151.28</u>	<u>2,000.00</u>
Total All Departments	<u>57,910.41</u>	<u>260,865.41</u>	<u>17,301.93</u>	<u>5,972.50</u>	<u>342,050.25</u>	<u>217,980.76</u>	<u>9,171.20</u>	<u>48,841.05</u>	<u>66,057.24</u>

CRANBERRY ISLES SCHOOL DEPARTMENT

SCHOOL COMMITTEE

Mrs. Carol Jones, Chairman
 Mrs. Cynthia Thomas
 Mr. Gary Allen

ADMINISTRATION

Richard E. McFalls	Superintendent of Schools
Judith A. Cox	Director of Curriculum and Instruction
Karen Taylor	Secretary
Jane Savage	Bookkeeper
Nancy Thurlow	Bookkeeper

TEACHERS

Gillian Lobkowicz	Grades K-8 - Cranberry Isles
Meredith Jo Aase	Grades K-8 - Islesford

CRANBERRY ISLES SCHOOL DEPARTMENT

1988 Administrative Report

To the School Committee and Citizens of Cranberry Isles:

The enrollment of the Schools of Cranberry Isles as of October, 1988, was as follows:

Great Cranberry:

K	1	2	3	4	5	6	7	8	Total
3	5	0	4	2	0	0	0	0	14

Islesford

K	1	2	3	4	5	6	7	8	Total
2	0	2	1	0	0	0	0	0	5

Cranberry Isles also has four students enrolled in high school and one student attending the special education program at Mount Desert Elementary School.

Shannon P. Shannon, the teacher on Great Cranberry Isles, resigned unexpectedly in August. The new teacher is Gillian Lobkowicz. She is commuting each day from Northeast Harbor, and has successfully created a very positive and productive learning environment in the classroom.

Jo Aase has continued on in the Islesford School. Both teachers have established language-rich classrooms, working to integrate subject areas.

The Cranberry Island library planning project is underway and plans for the second classroom will begin in the spring.

There has been an ongoing effort to upgrade materials and school environment as needed. Computer equipment is being repaired or replaced, in order for island students to become computer literate. This is a district curriculum goal.

Music, art, and physical education are still provided to island students. The two teachers plan collaboratively when they are able, and try to get students from both schools together. Jo Aase visited the one-room school on Isle Au Haut in order to see a similar classroom in action.

We extend heartfelt appreciation and respect to the island teachers and the School Committee for their unswerving commitment to excellent educational opportunities on the Cranberry Islands.

Respectfully submitted,

Judith A. Cox
 Director of Curriculum and Instruction
 Richard E. McFalls
 Superintendent of Schools

IMPROVEMENT OF INSTRUCTION

Curriculum Development	\$ 0.00	\$ 200.00	\$ 100.00	\$ 300.00	\$ 100.00
LIBRARY & AUDIO-VISUAL					
Supplies	\$ 0.00	\$ 0.00	\$ 50.00	\$ 0.00	\$ 0.00
Books	382.67	600.00	550.00	600.00	0.00
Periodicals	0.00	0.00	0.00	0.00	0.00
Total Library & A.V.	\$ 382.67	\$ 600.00	\$ 600.00	\$ 600.00	\$ 0.00

SPECIAL EDUCATION INSTRUCTION

Reg. Salaries: Teachers	\$ 0.00	\$ 4,000.00	\$ 0.00	\$ 4,000.00	\$ 0.00
Reg. Salaries: Aides & Assts.	0.00	3,000.00	0.00	3,000.00	0.00
Prof. Svcs. (Therap./Counsel)	0.00	75.00	75.00	150.00	75.00
Tuition (Spec. Ed.)	0.00	0.00	0.00	3,500.00	3,500.00
Teaching Supplies	0.00	0.00	0.00	0.00	0.00
Textbooks	0.00	0.00	0.00	0.00	0.00
Repl. or Purch. of Equipment	0.00	0.00	0.00	0.00	0.00
Total Spec. Ed. Instruction	\$ 0.00	\$ 7,075.00	\$ 75.00	\$ 10,650.00	\$ 3,575.00

OTHER STUDENT SERVICES

Prof. Svcs. (Hanc. Cty. Ed.)	\$ 200.28	\$ 265.00	\$ 306.00	\$ 400.00	\$ 135.00
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UNDISTRIBUTED SCHOOL COMMITTEE

Prof. Salaries: School Committee	\$ 75.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 0.00
Prof. Svc.: Legal & Audit	624.00	400.00	400.00	650.00	250.00
Advertising	143.84	200.00	700.00	700.00	500.00
Dues & Fees (Incl. Cont.)	225.00	250.00	250.00	250.00	0.00
Total School Committee	\$ 1,067.84	\$ 853.00	\$ 1,353.00	\$ 1,603.00	\$ 750.00

CRANBERRY ISLES SCHOOL DEPARTMENT
Proposed Budget
1989-1990

Account	1987-1988		1988-1989		Anticipated 1988-1989		Proposed 1989-1990		Dollar Inc.-Dec.
	Expended	Budget	Expended	Budget	Expended	Budget	Budget		
REGULAR PROGRAMS INSTRUCTION									
Reg. Salaries: Teachers	\$ 33,707.70	\$ 46,000.00	\$ 46,000.00	\$ 70,150.00				24,150.00	
Reg. Salaries: Aides & Assts.	3,264.47	3,000.00	4,780.00	0.00				- 3,000.00	
Substitues	280.00	400.00	200.00	400.00				0.00	
Tuition Reimbursement	0.00	150.00	0.00	150.00				0.00	
Contr. Svcs.: Equipment	0.00	0.00	200.00	0.00				0.00	
Staff Travel	371.55	400.00	400.00	400.00				0.00	
Teaching Supplies	4,253.53	3,800.00	3,800.00	4,800.00				1,000.00	
Reg. Instr.: Textbooks	0.00	0.00	0.00	0.00				0.00	
Purch. or Repl. of Equipment	1,223.65	2,400.00	1,200.00	3,800.00				1,400.00	
Dues & Fees (Incl. Cont.)	77.60	100.00	100.00	100.00				0.00	
Miscellaneous (petty cash)	520.16	500.00	500.00	500.00				0.00	
Reg. Instr.: Tuition	12,155.20	19,500.00	10,057.00	20,000.00				500.00	
Total Instruction	\$ 55,853.86	\$ 76,250.00	\$ 67,237.00	\$ 100,300.00				\$ 24,050.00	
HEALTH SERVICES									
Staff Travel	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00				\$ 0.00	
Supplies	17.04	100.00	100.00	100.00				0.00	
Total Health Services	\$ 17.04	\$ 100.00	\$ 100.00	\$ 100.00				\$ 0.00	

STUDENT TRANSPORTATION								
Transp. Purch. Fr. Priv. Org.	\$ 1,119.92	\$ 1,000.00	\$ 1,500.00	\$ 1,100.00	\$ 100.00			
Room & Board (In lieu of Trans.)	6,810.00	11,000.00	5,300.00	14,000.00	3,000.00			
Total Student Trans.	<u>\$ 7,929.92</u>	<u>\$ 12,000.00</u>	<u>\$ 6,800.00</u>	<u>\$ 15,100.00</u>	<u>\$ 3,100.00</u>			
CAPITAL OUTLAY								
Buildings	\$ 254.42	\$ 2,000.00	\$ 2,000.00	\$ 4,000.00	\$ 2,000.00			
Equipment	0.00	0.00	0.00	0.00	0.00			
Total Capital Outlay	<u>\$ 254.42</u>	<u>\$ 2,000.00</u>	<u>\$ 2,000.00</u>	<u>\$ 4,000.00</u>	<u>\$ 2,000.00</u>			
INSURANCE SERVICES								
Unemployment	\$ 0.00	\$ 500.00	\$ 0.00	\$ 500.00	\$ 0.00			
Workmen's Compensation	0.00	0.00	0.00	0.00	0.00			
Total Insurance Services	<u>\$ 0.00</u>	<u>\$ 500.00</u>	<u>\$ 0.00</u>	<u>\$ 500.00</u>	<u>\$ 0.00</u>			
CONTINGENCY								
Enrichment	\$ 273.36	\$ 1,000.00	\$ 500.00	\$ 1,000.00	\$ 0.00			
Miscellaneous (Safety Factor)	0.00	2,000.00	0.00	2,000.00	0.00			
Total Contingency	<u>\$ 273.36</u>	<u>\$ 3,000.00</u>	<u>\$ 500.00</u>	<u>\$ 3,000.00</u>	<u>\$ 0.00</u>			
TOTAL BUDGET	<u>\$ 83,556.75</u>	<u>\$ 120,448.00</u>	<u>\$ 96,379.00</u>	<u>\$ 159,444.00</u>	<u>\$ 38,996.00</u>			

OFFICE OF SUPERINTENDENT								
Assessment for Administration	\$ 3,487.61	\$ 3,955.00	\$ 3,933.00	\$ 4,391.00	\$ 436.00			
DISTRICT WIDE BENEFITS								
Blue Cross/Blue Shield	\$ 1,492.00	\$ 1,750.00	\$ 2,100.00	\$ 4,100.00	\$ 2,350.00			
Social Security	0.00	0.00	0.00	0.00	0.00			
Retirement & Medicare	463.06	600.00	625.00	600.00	0.00			
Total Dist. Wide Benefits	<u>\$ 1,955.06</u>	<u>\$ 2,350.00</u>	<u>\$ 2,725.00</u>	<u>\$ 4,700.00</u>	<u>\$ 2,350.00</u>			
OFFICE OF PRINCIPAL								
Contr. Svcs.: Equipment	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00			
Copier Lease/Rental	0.00	0.00	0.00	0.00	0.00			
Office Supplies & Postage	756.06	400.00	400.00	400.00	0.00			
Total Office of Principal	<u>\$ 756.06</u>	<u>\$ 400.00</u>	<u>\$ 400.00</u>	<u>\$ 400.00</u>	<u>\$ 0.00</u>			
OPERATION & MAINT. OF PLANT								
Reg. Salaries: Custodians	\$ 558.00	\$ 1,500.00	\$ 1,200.00	\$ 1,500.00	\$ 0.00			
Contr. Svcs.: Building	730.82	1,000.00	400.00	1,000.00	0.00			
Contr. Svcs.: Grounds	56.35	0.00	200.00	300.00	300.00			
Contr. Svcs.: Equipment	326.64	0.00	0.00	0.00	0.00			
Insurance (Bldg. & Equip.)	2,912.00	2,000.00	2,000.00	2,900.00	900.00			
Telephone	1,105.28	1,100.00	1,100.00	1,100.00	0.00			
Supplies	1,556.37	600.00	900.00	900.00	300.00			
Electricity	899.90	1,200.00	1,050.00	1,200.00	0.00			
L.P. Gas	0.00	0.00	0.00	0.00	0.00			
Heating Oil	3,233.27	3,500.00	3,400.00	4,500.00	1,000.00			
Repl or Purch. of Equipment	0.00	0.00	0.00	0.00	0.00			
Dues & Fees (Incl. Conf.)	0.00	0.00	0.00	0.00	0.00			
Miscellaneous	0.00	0.00	0.00	0.00	0.00			
Total Oper. & Maint. of Pl.	<u>\$ 11,378.63</u>	<u>\$ 10,900.00</u>	<u>\$ 10,250.00</u>	<u>\$ 13,400.00</u>	<u>\$ 2,500.00</u>			

CRANBERRY ISLES SCHOOL DEPARTMENT

Anticipated Expenditures

	<u>1988-1989</u>	<u>1989-1990</u>
Carryover	\$ 35,943.00	\$ 43,772.00
State Subsidy	12,603.00	14,757.00
Appropriations	<u>91,505.00</u>	<u>101,015.00</u>
Total Income	\$140,051.00	\$159,544.00
Expended	<u>96,379.00</u>	<u>159,544.00</u>
Carryover	\$ 43,672.00	\$ -0-

TOWN OF CRANBERRY ISLES

ANNUAL TOWN MEETING

The Warrant 1989

HANCOCK, ss.

STATE OF MAINE

To

a Constable of the Town of Cranberry Isles, in said County.

GREETINGS:

In the name of the State of Maine you are hereby required to notify and warn the inhabitants of said Town of Cranberry Isles, qualified to vote in Town affairs, to meet at the Firehouse on Great Cranberry Island in said Town, on Monday, the thirteenth (13) day of March, AD 1989 at 9:30 o'clock in the forenoon, to act on the following articles, to wit:

Article:

1. To elect by ballot a Moderator to preside at said meeting. *F. Stanley*
2. To elect by ballot a Town Clerk for the ensuing year and to vote compensation. *I. Burtlett*
Recommended \$600.00 *OK*
3. To elect by ballot a Selectman and Overseer of the Poor for a term of three years. *F. Stanley*
4. To vote compensation for all Selectmen for the ensuing year. Recommended \$600.00 for each. *OK*
5. To elect by ballot a Treasurer for the ensuing year and to vote compensation. *F. Burtlett*
Recommended \$1,200.00 *OK*
6. To elect by ballot a Collector of Taxes and Collector of Excise Taxes for the ensuing year and to vote compensation. *F. Burtlett*
Recommended 2½% taxes and 7% excise taxes. *OK*
7. To elect by ballot a member of the Superintending School Committee for a term of three years. *JENNIFER WATSON*
8. To vote hourly rates of pay for Town officials who are entitled to such pay.
Recommended: Election clerks and wardens \$7.00 *OK*
All others \$8.00 *OK*
9. To vote an hourly rate for rental of Town trucks without drivers.
Recommended: \$25.00 *OK*
10. To see if the town will vote to hold the next annual town meeting at the Neighborhood House on Little Cranberry Island and to open the meeting at 9:00 o'clock in the forenoon. *OK*

- 1. To see if the town will vote to collect interest at a rate of 12.0% per year from October 1, 1989 on all taxes not paid before December 1, 1989.
- 2. To see if the town will vote to allow a discount of 2% on taxes for 1989 which are paid in full within 30 days after the date shown on the original bill as submitted by the tax collector.

13. SCHOOLS: To vote school articles below:
 Article I To see what sum the voters of the Town of Cranberry Isles will authorize the School Committee to expend for the fiscal year beginning July 1, 1989 and ending June 30, 1990, from the foundation allocation, debt service allocation, unexpended balances, tuition receipts, local appropriations, state subsidy and other receipts for the support of the schools.

School Committee Recommends \$159,444.00 *OK*

*+ III + corrected
 of the Art. I*

Article II To see what sum the voters of the Town of Cranberry Isles will appropriate from the foundation allocation for school purposes (Recommended \$76,169.00) and to see what sum the voters of the Town of Cranberry Isles will raise as the local share of the foundation allocation for the period July 1, 1989 to June 30, 1990.

School Committee Recommends \$61,412.00 *3200 OK*

Article III To see what sum the voters of the Town of Cranberry Isles will raise in additional local funds for the period July 1, 1989 to June 30, 1990.

School Committee Recommends \$39,603.00 (1) *OK*

(1) Articles II and III will raise local share (\$101,015.00).

- 14. To see if the town will vote to authorize the selectmen to sell and dispose of all tax titles held by the town on such terms as they deem advisable and to execute quitclaim deeds for such property. *OK*
- 15. To see if the town will vote to authorize the selectmen to sign a lease agreement with the Roman Catholic Bishop of Portland for use of church owned land on Joy Road in Northeast Harbor for parking by residents of and visitors to Cranberry Isles. *\$1500 + \$300 = \$1800*
- 16. To see if the town will vote to authorize the selectmen to spend an amount not to exceed 3/12 of the budgeted amount in each budget category of the 1990 annual budget during the period from January 1, 1990 to the annual 1990 town meeting. *OK*
- 17. To vote by ballot: Shall an ordinance entitled, "Land Use Ordinance for the Shorelands of the Town of Cranberry Isles, Maine" be enacted?

- 18. To vote by ballot: Shall an ordinance entitled, "Building Notification Ordinance of the Town of Cranberry Isles, Maine" be enacted?
- 19. To see if the town will vote to join the Mount Desert Island League of Towns. *OK. We'll try it? Warren.*
- 20. To see if the town will vote to provide a public toilet conveniently located near the Town wharf on Great Cranberry Island for about three months during the tourist season. *OK on Trial.*
- 21. To consider the official relationship of the Town to the volunteer fire departments in view of the new state laws which require training, personal and departmental equipment and pay to all firemen; and to vote appropriate action.

Apparent options:

Shall the town sever all official connections with the *Police* departments? *Volunteer*

Shall the town sponsor the departments and accept responsibility for compliance with state law?

- 22. To see what sum the Town will vote to raise and appropriate for each function of Town Operations as shown in the Town Operations budget. Each function shall be voted.

TOWN OPERATIONS BUDGET
 Estimated Costs

Function	Appropriation
Selectmen, planning and general administration	\$15,700.
Town Clerk and elections	2,500.
Treasurer-Tax Collector	8,000.
Assessor + Fees + <i>Assessment</i>	10,200. <i>Good Discussion</i>
Street lights	4,200.
Law, harbor master, dog control	500.
Health and general assistance	500. <i>250.00</i>
Public toilet on Great Cranberry Island <i>+ 750 to maintain</i>	500. <i>250.00</i>
Grants to human service organizations qualified in the judgement of the Selectmen	650. <i>OK</i>
<i>Part 5 up</i> - Solid waste disposal + <i>wharf</i>	13,800. <i>OK</i>
Roads, general maintenance	5,000. <i>OK</i>
<i>500/200</i> Maple Avenue construction + <i>Transport</i>	30,000. <i>OK</i>
Snow removal - <i>will be included</i>	12,000. <i>OK</i>
Garages	600. <i>OK</i>
To supplement truck rentals	1,000. <i>OK</i>
New garage building on Great Cranberry <i>Table 2</i>	12,000. <i>Next Year</i>
Wharves	12,400. <i>OK</i>
New floor on planked portion of wharf at Great Cranberry	20,000. <i>OK</i>
Payments on wharf loan	13,800. <i>OK</i>

Interest payments	3,800. OK
Medicare tax paid by Town	100. X
Retirement obligation	1,700. OK
Liability and workmen's insurances	7,800. OK
Grant to Northeast Harbor Library	200. OK
Grant to Islesford Library	200. OK
Grant to Cranberry Island Library	200. OK
Construction grant to Islesford Library	2,000. OK
Pay to Town of Mount Desert in appreciation of services rendered	1,500. OK
Contingencies	5,000. OK
Total appropriation for Town Operations	\$186,850 \$175,600

23. To see what resources the Town will vote to apply to pay for the appropriations for Town Operations.

TOWN OPERATIONS BUDGET
Applied Resources

Resource	Amount
Appropriation from general fund surplus	38,000.
Estimated general fund receipts	18,000.
Appropriate from highway fund to Maple Avenue construction	<u>30,000.</u>
Sub-total	86,000.
From property taxes and State revenue sharing	<u>100,850.</u>
Total estimated resource to be applied to Town Operations budget	186,850. \$175,600

The Registrar of voters gives notice that she will be in session for the purpose of correcting the list of voters in said Town, and hearing and deciding on applications of those claiming the right to have their names on said list, at the Firehouse on Great Cranberry Island, in said Town, at 9:30 o'clock in the forenoon on the day of said meeting.

Given under our hands this _____ day of _____, 1989.

Selectmen of Cranberry Isles

NOTE: This warrant is subject to amendment until committed to the Constable for posting, about 10 days before the meeting.

SUPPLEMENTAL INFORMATION

Selectmen's Comparative Tax Budgets

	1988	1989
	Final	Budget
Town operations	\$ 73,000	\$100,850
County tax	18,720	20,600
School tax	<u>92,989</u>	<u>98,250</u>
	\$184,709	\$219,700

Insurance in Town Operations Budget
(and 1988 premiums)

Commercial bond	\$ 50
Truck liability and collision	1,450
Public officials liability	1,000
General liability	3,530
Workmen's Compensation (incl. teachers)	2,034
Parking liability	300

Human Service Grants - 1988

Downeast Transportation, Inc.	\$ 105
Community Health & Counseling Services	93
Eastern Area Agency on Aging	75
Washington-Hancock Community Agency	116

From the Selectmen's Records
(in dollars)

	Taxes	School	Town	Surplus
Year	Assessed	Expenditures	Operations Cost	Dec. 31
1984	177,232	84,382	87,870	50,105
1985	172,106	91,110	93,799	36,509
1986	171,915	110,334	125,237	14,301
1987	193,149	78,754	89,881	40,676
1988	187,597	95,358	100,316	40,566

Dues Paid 1988

Hancock County Planning Commission	\$250
Maine Municipal Association	470

Copies of the ordinances to be voted on are available from Irene Bartlett, Town Clerk.

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