

SELECT BOARD
JOE CONNELL, CHAIRMAN
AMANDA BRACY
KATELYN DAMON



TOWN CLERK / TREASURER
DENISE Mc CORMICK

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

Select Board Meeting Minutes August 13, 2024 Cranberry House

Attendance:

Joe Connell, Select Board Chairman	Alison Hess (by video)
Amanda Bracy, Select Board	Nanette Hadlock (by video)
Katelyn Damon, Select Board	Ken Norton
Denise McCormick, Town Clerk	Audrey Noether
James Fortune, Admin. Asst.	Lauren Noether
Ben Sumner, Deputy Town Clerk	Peter Milliken
Sharon Morrell, PSC	Katherine Shorey Herold
Karin Whitney	James Herold
Phil Whitney	Helen Bertles
Fred Appell	Geoff Wadsworth
Coleman Wadsworth	Sharon Whitham
Dexter Wadsworth	Gordon Hardy
Joanne Thormann (by video)	Katy Kehoe
Sara Pierce (by video)	Various Others

I. Call to Order: 3:30P.M. by Chairman Joe Connell

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

Warrant #81	\$	8,019.39	
Warrant #82	\$	10,391.09	
Warrant #83	\$	36,232.13	(school)
Warrant #84	\$	9,227.57	
Warrant #85	\$	355,197.78	
Total:	\$	419,067.96	

All warrants were signed by the Select Board.

III. Review/Approval of Meeting Minutes: June 4, 2024

Katelyn Damon moves to approve the June 4, 2024 meeting minutes as written. Amanda Bracy seconds the motion. Motion approved 3-0.

Amanda Bracy notes incorrect location of July 2 meeting and proposes to include question about patching road on GCI at the Cranberry General Store. Katelyn Damon moves to approve the July 2, 2024 meeting minutes as amended. Joe Connell seconds the motion. Motion approved 3-0.

V. Other Business (taken out of order)

Joe Connell reports on an application for a concert event known as Dockstock proposed for the GCI Town Dock. Coleman Wadsworth, representing the organizers, advises that no alcohol will be allowed at the event and that local EMTs have been made aware of the event. Amanda Bracy comments on ambulance access to the dock and liability issues. General discussion. Katelyn Damon moves to reject approval to use the GCI Town Dock for the concert event. Amanda Bracy seconds the motion. Motion approved 3-0.

IV. New Business

A. FEMA Updates

D. Bids Notices: Sutton Dock/Maypole/Hadlock Park/Manset (taken out of order)

James Fortune reports that the scope of FEMA projects has been finalized. Bid notices have been prepared and published. The Town will have eighteen months to submit invoices for repairs. Joe Connell suggests a special meeting to review bids on September 3.

E. TCI Procurement Policies (taken out of order)

Katelyn Damon advises that the proposed Procurement Policy should be reviewed by the Town Attorney and approved prior to opening bids. Joe Connell tasks

James Fortune to schedule a special Select Board meeting in August to review and approve a procurement policy.

B. Cranberry Isles Fisherman’s Co-Op: Working Waterfront Resilience Grant

Katelyn Damon reports a grant was awarded (\$86,478) by the Maine Department of Transportation and advises that a Special Town Meeting will need to be held to approve expenditure of the funds. Denise McCormick advises a meeting will need to be held to sign a Warrant in time to schedule the Special Town Meeting.

General discussion. Select Board agrees, without dissent, to schedule Select Board meetings on August 27 and subsequent to the Special Town Meeting on September 10.

C. 2024 Work Plan

F. GCI Parking Lot (taken out of order)

Katelyn Damon recommends adding work plan items for parking in Manset and at Joy Road. Amanda Bracy recommends reviewing the Parking Ordinance prior to the 2025 Town Meeting and researching the boundaries and easements related to the GCI Town Dock parking lot. Joe Connell recommends paving bids be added to work plan. Katelyn Damon asks about Mansell Lane. James Fortune reports the engineer’s report needs to be received in order for the project to be let for bid.

G. TCI Commuter Ferry: Title VI Statement (FTA Grant)

Denise McCormick presents Title VI document required for FTA Grant renewal. Select Board reviews and signs statement, without objection.

H. Acadia Disposal District Board of Directors Appointment (3year Term July 1, 2024 to June 30, 2027)

Joe Connell moves to appoint James Fortune to the Acadia Disposal District Board of Directors for a three-year term, effective July 1, 2024. Amanda Bracy seconds the motion. Motion approved 3-0.

I. Deputy Public Safety Coordinator Position

Katelyn Damon reports on applications. She recommends hiring both candidates as part-time Equipment Managers, as needed to maintain public safety equipment. Amanda Bracy moves to hire Whitaker Chaplin and Shippen Savidge as Equipment Managers. Katelyn Damon seconds the motion. Motion approved 3-0. General discussion of pay structure. Select Board agrees, without dissent, to pay hourly based on current Town policy.

V. Other Business (continued)

Sharon Morrell asks about the EMS Stabilization Grant award. Denise McCormick reports check has not yet been received by the Town Office. Sharon Morrell will follow up with the grantor. Denise McCormick advises that funds will go to the Cranberry Isles Rescue Service reserve account.

J. APSI Update (Sutton Island)

James Fortune attended the annual Association for the Preservation of Sutton Island meeting. He reports that cleanup near the Sutton Town Dock site has been completed and the dumpster has been removed. Versant Power will be doing additional cleanup on the island in the coming months. Joe Connell recommends budget items to repair and/or replace the boardwalk. Katelyn Damon recommends traction improvements for shaded areas of the boardwalk.

K. Bicycles & E-Bikes on Town Dock

James Fortune reports on a couple of complaints about E-Bikes on Town Docks. General discussion. No action taken.

V. Other Business (continued)

James Fortune reports that the annual Household Hazardous Waste/Universal Waste collection day is scheduled for September 20. Forms are now available at the islands' transfer stations and the Town Office.

Katelyn Damon reports on heat pump repairs at the GCI Broadband shed behind the school. An estimate for repairs has been submitted. James Fortune recommends determining if any warranty coverage remains in effect before accepting the estimate. Denise McCormick will advise how much funding is available in the Broadband Reserve. Select Board agrees, without objection, to table further discussion until a later meeting.

Katelyn Damon asks about current Animal Control Officer status. General discussion. Denise McCormick advises additional training will need to be completed by December 31 to meet state requirements.

Amanda Bracy asks for an update on the still uncompleted road repairs at the Great Cranberry Store on GCI.

VI. Audience Communication

Phil Whitney asks for pothole repairs to be made on Cranberry Road. Joe Connell tasks James Fortune to work with contractors to make temporary repairs.

Karin Whitney asks about USDA grant. James Fortune reports the grant proceeds were received several months ago.

Karin Whitney asks about property tax increases this year. Denise McCormick reports that the Town's mill rate was reduced from 11.25 to 10.25 for 2024.

VII. Executive Session: Personnel Matter, 1 M.R.S.A §405(6)(A)

Chairman Joe Connell moves, without objection, to go into Executive Session at 5:12P.M.

Chairman Joe Connell moves, without objection, to return from Executive Session at 5:30P.M.

VIII. Adjournment

Meeting adjourned, without dissent, at 5:30P.M.