

SELECT BOARD
AMANDA BRACY
KATELYN DAMON
JANUARY BENNETT

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE Mc CORMICK

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

**Select Board Meeting Minutes
September 10, 2024
Islesford Neighborhood House**

Attendance:

Amanda Bracy, Select Board	Nanette Hadlock
Katelyn Damon, Select Board	Nora Leary (video)
January Bennett, Select Board	Chris Hathaway
Denise McCormick, Town Clerk	Evelyn Boxley
James Fortune, Admin. Asst.	Hannah Folsom
Ben Sumner, Deputy Town Clerk	Erica Merrill
Phil Whitney	Cindy Thomas
Paul Fernald	Sue Hill
Florence Joy Sprague	Various Others

I. Call to Order: 3:58P.M. by Katelyn Damon

IV. New Business (taken out of order)

A. Organizational Meeting

Amanda Bracy moves to elect Katelyn Damon as Select Board Chair. January Bennett seconds the motion. Motion approved 3-0.

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

Warrant #88	\$ 61,576.51 (school)
Warrant #89	\$ 10,089.04

Warrant #87	\$ 88,677.50
Total:	\$ 160,343.05

All warrants were signed by the Select Board.

III. Review/Approval of Meeting Minutes: August 13 and August 27, 2024

Katelyn Damon moves to approve the August 13, 2024 and August 27, 2024 meeting minutes as written. Amanda Bracy seconds the motion. Motion approved 3-0.

IV. New Business (continued)

B. Procurement Policy

Katelyn Damon reports that the Town Attorney has not completed a review of the proposed Procurement Policy and advises that bid reviews will need to be delayed until policy is in place due to FEMA requirements. Select Board agrees, without dissent, to meet again on September 26 to review the policy and review bids at the October 1 regular meeting.

C. Open Bids: Sutton Dock/Maypole/Hadlock Park/Manset

Tabled to October 1 regular meeting, without dissent.

D. Work Plan

James Fortune reports that the Town Office solar installation has been completed. Versant will be completing transfer shortly for the new system to be operational. Consensus of the Select Board to add work plan items to review the Parking Ordinance, the GCI Parking Lot, and the Town's long term Road Plan. Amanda Bracy asks about the Mansell Lane Parking Project. James Fortune reports the project will be out for bid by October 14 with a bid deadline of December 1. Katelyn Damon asks about Islesford Garage repairs and generator repairs on Broadband equipment at Newman & Gray Boatyard. General discussion. Select Board agrees, without dissent, to have structural engineer review Islesford garage before contractor bids are solicited.

Amanda Bracy asks about repairs to road opening in front of the Cranberry General Store. General discussion. Amanda Bracy proposes, without dissent, to have a letter drafted this week to the store lessee requesting the repairs be made.

E. Projects for 2025 Budget

Katelyn Damon suggests a list of recommendations to prioritize, including repairs to the end of Main Street, Sand Beach Road, GCI Parking Lot, Maple Avenue, Hadlock Street, harbor dredging, and the GCI Firehouse roof. General discussion.

F. Manset Parking Lot

See Item D above. Katelyn Damon suggests considerations be made for future EV charger installations.

G. Comprehensive Plan/Growth Management

Katelyn Damon reports on discussions with HCPC regarding possible December grant funding for planning. No action taken.

H. Town Office Solar Project Update

See Item D. above. No action taken.

I. New Broadband Committee – Phase II

Katelyn Damon reports that Malcolm Fernald is willing to serve on a reconstituted Broadband Committee. Katelyn Damon moves to reestablish a Broadband Committee and to seek new members. Amanda Bracy seconds the motion. Motion approved 3-0.

J. Harbor Committee: GCI Winter Float & Harbor Ord. definition for dinghys

Katelyn Damon suggests an updated dinghy definition to be amended into the Harbor Ordinance and requests Harbor Committee review. Select Board agrees,

without dissent, to request Harbor Committee review of dinghy definition and GCI winter float recommendation at its next regular meeting.

K. Animal Control Officer Opening

Katelyn Damon proposes, without dissent, soliciting applications for Animal Control Officer with a goal of training being completed by December 31.

L. Maypole Road

General discussion. Katelyn Damon reports that the Town Attorney is having continued discussions with the private landowner's attorney. No action taken.

M. Review Pavement Management Report

See Item E. above. No action taken.

V. Other Business

None.

VI. Audience Communication

None.

VII. Executive Session: Personnel Matter, 1 M.R.S.A §405(6)(A)

None.

VIII. Adjournment

Katelyn Damon moves to Adjourn. Amanda Bracy seconds the motion. Motion approved 3-0. Meeting adjourned at 4:59P.M.