

SELECT BOARD
KATELYN DAMON, CHAIR
AMANDA BRACY
JANUARY BENNETT

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE Mc CORMICK

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

**Select Board Meeting Minutes
October 17, 2024
Cranberry Isles Town Office**

Attendance:

Amanda Bracy, Select Board
Katelyn Damon, Select Board
January Bennett, Select Board
Denise McCormick, Town Clerk
James Fortune, Admin. Asst.
Ben Sumner, Deputy Town Clerk
Sharon Morrell, PSC (by video)

Cheryl Scholl
Susan McNamee
Jason Barrett (by video)
Patrick Lyons (by video)
Jonathan Wood (by video)
Greg Johnston (by video)

I. Call to Order: 8:48A.M. by Katelyn Damon

IV. New Business (taken out of order)

A. Maypole Road

Greg Johnston explains repairs needed for Maypole Road. Amanda Bracy asks about FEMA mitigation options. James Fortune reports FEMA can reimburse up to 75% of mitigation costs beyond repairs. Katelyn Damon advises that current discussion should include only emergency repairs.

VIII. Executive Session

Amada Bracy moves to go into Executive Session to discuss a legal matter. January Bennett seconds the motion. Motion approved 3-0. Select Board enters Executive Session at 8:50A.M.

Katelyn Damon moves to return from Executive Session. Amanda Bracy seconds the motion. Motion approved 3-0. Select Board returns from Executive Session at 10:01A.M.

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

Warrant #96	\$ 8,558.44
Warrant #97	\$ 24,898.39
<hr/>	
Total:	\$ 33,456.83

Katelyn Damon asks about increases in phone service. Denise McCormick explains the Town has three lines, including a fax line, and all three recently had price increases. Katelyn Damon suggests consideration of VOIP service through Axiom.

All warrants were signed by the Select Board.

III. Review/Approval of Meeting Minutes: September 10 and 26, 2024

Katelyn Damon moves to accept the September 10, 2024 Meeting Minutes as presented. January Bennett seconds the motion. Motion approved 3-0.

Approval of the September 26, 2024 Meeting Minutes is tabled, without objection.

IV. New Business (continued)

B. Appoint Budget Committee

Katelyn Damon reports two volunteers are available from Islesford. A representative from GCI is still being solicited and volunteers are encouraged to step forward. Katelyn Damon moves to appoint Corey Duggan and George Dickson to the Budget Committee. Amanda Bracy seconds the motion. Motion approved 3-0.

C. Road/Pothole Repairs

James Fortune reports he has not been able to get Goodwin's and Rings Paving together to review patching work. General discussion. James Fortune recommends Goodwin's complete repairs and apply cold patch repair prior to the winter. More permanent improvements involving paving equipment could be scheduled for next year. Amanda Bracy reports repairs have been completed to Cranberry Road in front of the store.

V. Review/Action Items

Comprehensive Plan- Katelyn Damon reports she continues to work with HCPC on grant proposals.

Storm Projects- James Fortune reports Sutton Island Dock replacement has been approved by FEMA. Katelyn Damon suggests Dennis Dever be contacted to assist with applicable state and federal permitting.

VI. Other Business

Katelyn Damon asks about Mansell Lane bids. James Fortune reports he has not received a completed bid package from Greg Johnston.

Katelyn Damon reports on correspondence from USDA concerning an audit review of the Broadband Project grant.

Denise McCormick reports that Cari Alley is willing to continue as Animal Control Officer and is currently participating in training. Amanda Bracy proposes, without dissent, to continue advertising for an Animal Control Officer on GCI.

Amanda Bracy advises that the old Islesford plow truck needs to be moved to GCI prior to winter. James Fortune reports that Jim Amuso is moving equipment to the new plow truck and the old truck can be moved when he is finished.

January Bennett asks about status of the LCI Town Garage. James Fortune reports he has a meeting later this week with an estimator to review possible options for repairing the building.

VI. Audience Communication

Cynthia Lief asks about Maypole repairs. Katelyn Damon explains the current status of the project.

General discussion of winter boat service. Katelyn Damon moves, without objection, to send a letter to Beal & Bunker addressing concerns that are being brought to the Board's attention.

V. Review/Action Items (continued)

James Fortune- Reach out to FEMA to discuss reimbursement process for Maypole Road if legal process has not been concluded prior to repairs being made.

Katelyn Damon & January Bennett- Public Easement affidavits for Maypole Road.

Denise McCormick- Confirm Select Board appointment with Animal Control Officer.

James Fortune- Arrange for spare plow truck to be transferred to GCI.

Katelyn Damon- Draft letter to Beal & Bunker.

Amanda Bracy & Katelyn Damon- Communicate with Budget Committee members and prospective members.

IX. Adjournment

Katelyn Damon moves to adjourn the meeting. Amanda Bracy seconds the motion. Motion approved 3-0. Meeting adjourned at 10:47A.M.