

SELECT BOARD
AMANDA BRACY
KATELYN DAMON
JANUARY BENNETT

ADMINISTRATIVE ASSISTANT
TO THE SELECT BOARD
JAMES FORTUNE



TOWN CLERK / TREASURER
DENISE Mc CORMICK

PUBLIC SAFETY COORDINATOR
SHARON MORRELL

**Select Board Meeting Minutes
September 26, 2024
Cranberry Isles Town Office**

Attendance:

Amanda Bracy, Select Board
Katelyn Damon, Select Board
January Bennett, Select Board
Denise McCormick, Town Clerk
James Fortune, Admin. Asst.

Ben Sumner, Deputy Town Clerk
Jonathan Bennett
Nanette Hadlock
Evelyn Boxley
Erica Merrill

I. Call to Order: 8:30A.M. by Katelyn Damon

II. Review/Sign Financial Warrants

Select Board reviews Financial Warrants:

| | | |
|-------------|----|-----------|
| Warrant #91 | \$ | 8,951.89 |
| Warrant #92 | \$ | 25,161.55 |
| Total: | \$ | 34,113.44 |

All warrants were signed by the Select Board.

III. Review/Approval of Meeting Minutes: September 10, 2024

Review of Minutes tabled until next regular meeting, without dissent.

IV. New Business

A. Procurement Policy

Katelyn Damon presents proposed Procurement Policy with edits recommended by the Town Attorney. Amanda Bracy moves to approve the Procurement Policy as presented. January Bennett seconds the motion. Motion approved 3-0.

B. Proposal to Institute a Budget Committee

Katelyn Damon proposes an ad hoc Budget Committee to be composed of three members to assist with annual budget preparation. General discussion. Amanda Bracy suggests a more specific position description and an advertisement to solicit interest. Katelyn Damon agrees to prepare position description. Select Board agrees, without dissent, to table further discussion until the October regular meeting.

C. Versant Power: Power Grid and Community Planning Meeting

Katelyn Damon reports on a community meeting sponsored by Versant Power and scheduled for October 8 in Bar Harbor and proposes attendance by a Select Board member. Select Board agrees, without objection, that Katelyn Damon will attend the meeting if available.

V. Other Business

General discussion of road repair of Cranberry Road at the Cranberry General Store. The Town has cold patch material available on GCI left over from recent pothole repairs. Katelyn Damon moves to sell cold patch to the Cranberry General Store, or its agent, for the purpose of repairing Cranberry Road where the underground cable was installed to service the store. Amanda Bracy seconds the motion. Motion approved 3-0.

Katelyn Damon reports that the Town has received a \$50,000 ETIP grant for planning purposes. No further details are yet available.

Katelyn Damon reports that discussions with a private landowner concerning repairs to the utility right of way and Sand Beach Road near the Maypole are continuing.

Katelyn Damon reports on the Cooperative Agreement from the Maine DOT for the grant awarded to the Cranberry Isles Fisherman's Co-Op that is being administered by the Town. Denise McCormick presents the Cooperative Agreement proposed by Maine DOT. Select Board reviews and signs agreement, without dissent.

James Fortune reports he is securing an engineer's assessment on the viability of repairing the LCI Town Garage.

Amanda Bracy reports on lights not functioning at the end of the GCI Town Dock. General discussion of electrical issues on the GCI Town Dock.

Amanda Bracy recommends shades be installed on the Town's streetlights as they are being replaced by Versant. James Fortune advises that Versant be contacted directly concerning street light issues.

VI. Audience Communication

Evelyn Boxley asks about the number of abutting property owners affected by property damage and proposed repairs near the Maypole. Katelyn Damon advises that three landowners are directly affected, and several others are impacted by the road washout and tidal flooding.

Evelyn Boxley asks about graveyard repairs on Sand Beach Road. Katelyn Damon reports that the Town has no jurisdiction to repair a private cemetery.

V. Other Business (continued)

The Select Board agrees to the following action items, without dissent:

- Contact other localities about costs associated with beach erosion and dock repairs (James Fortune)
- GCI Town Dock electrical issues (James Fortune)
- Budget Committee job description (Katelyn Damon)

- Determine cost of cold patch and amount needed to quote to Larry Hardison (James Fortune & Katelyn Damon)
- Sample bid checklists to use in conjunction with the Procurement Policy (Amanda Bracy)

VII. Executive Session: Personnel Matter, 1 M.R.S.A §405(6)(A)

None.

VIII. Adjournment

Meeting adjourned, without dissent, at 9:34A.M.